

## Alpine Valleys Community Leadership Inc.



## Annual Report 2017- 2018

# Contents

3	Our Vision Our Purpose Our Values
4	Our Partners
5	AVCL Highlights 2017-2018
6	AVCL Board
7	AVCLP staff AVCL Patron's message
8	Chair Report
9	Executive Officer Report
10	AVCLP Coordinator Report
11	Annual Program participants 2017-18
12	AVCLP: 2017-2018
13	AVCLP Alumni
14	Regional Leadership Development
17	Financial Report 2017-2018
33	AVCL Beliefs
34	Inspiring tomorrow's leaders <b>today</b>



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# Our Vision

*Vibrant and sustainable communities through local leadership*

# Our Purpose

To enhance the leadership capacity of people and organisations in North East Victoria and Border regions by:

- Delivering the Alpine Valleys Community Leadership Program as our flagship program
- Offering a range of leadership programs and workshops to meet community needs
- Developing and strengthening regional community leadership networks
- Engaging and linking our Alumni with community networks and partnerships
- Promoting community conversations about issues affecting the region
- Enabling people to make a difference and enhance their contribution to community

# Our Values

<b>Excellence:</b>	In the development and delivery of our activities
<b>Agility:</b>	Being proactive and relevant to the changing needs of our communities
<b>Innovation:</b>	Fostering creative ideas and identifying opportunities to strengthen our communities
<b>Collaboration:</b>	Building relationships and partnerships that deliver mutual benefit and value
<b>Integrity:</b>	Displaying transparency and accountability to our stakeholders
<b>Respect:</b>	Conducting our relationships with honesty, trust and compassion



# Our Partners

*Alpine Valleys Community Leadership Inc. acknowledges and thanks the following organisations for their support. Their assistance is both valued and appreciated.*

## Major Sponsors



## Our Partners

ACRE  
AgBiz Assist  
Agriculture Victoria  
Albury Northside Chamber of Commerce  
Alpine School  
Alpine Shire Council  
Australian Alpine Valleys Agribusiness Forum  
Australian Institute of Company Directors  
Australian Federal Parliament  
Australian Resilience Centre  
AVCLP Alumni Scholarship Fund  
Benalla Health  
Bill Tilley MP  
Border Trust  
Cathy McGowan MP  
Charles Sturt University  
Commissioner for Environmental Sustainability: Victoria  
Country Fire Authority  
Coinda Village  
Department of Economic Development Jobs Transport & Resources  
Department of Justice  
Digital Gold  
Dowling Brothers Yarrawonga  
Fishbowl Public Relations  
FRRR  
Gardiner Foundation  
Gateway Health

GOTAFE  
Goulburn Broken CMA  
Goulburn Murray Community Leadership  
Hugh Williamson Foundation  
Indigo Shire Council  
Into our Hands Foundation  
Kyamba Foundation  
Latrobe University  
Lindenwarrah at Milawa  
Lingford Consulting  
Mansfield & District Community Bank  
Mansfield Shire Council  
Murray Darling Basin Authority  
National Landcare Programme  
North East Health Wangaratta  
North East Support and Action for Youth (NESAY)  
North East Waste and Resource Recovery Group  
North East Water  
Parks Victoria  
Quest Apartments Wodonga  
Quality Hotel Wangaratta Gateway  
Renee Paola Graphic Design  
Regional Development Australia-Hume Committee  
Regional Development Victoria  
Regional Partnerships– Ovens Murray  
Ron Finemore Transport  
Rural City of Wangaratta Council  
Rural Training Initiatives  
Steph Ryan MP

Susan Benedyka  
Sussan Ley MP  
Tammy Atkins Consulting  
The Centre Community College  
Tim McCurdy MP  
Total HRM  
Twin Prism Consulting  
Tourism North East  
Towong Shire Council  
TSS Advisory  
Universally Speaking  
Upper Murray Health & Community Services  
Victorian Ombudsman  
Victorian Parliament  
Victoria Police  
Voices for Indi  
VRCLP Secretariat  
Winemakers of Rutherglen  
Winton Wetlands  
Wodonga TAFE  
Women's Health GNE  
Victoria Police  
YMCA  
Zonta Club of Wangaratta

... and our extensive network of alumni, presenters, friends and associates of AVCL

# AVCL highlights 2017- 2018

## Annual Program

- 24 participants graduated from the Alpine Valleys Community Leadership Program
- 11 participants accessed community scholarships offered by program partners
- 210 regional leaders attended the Alpine Valleys Community Leadership Program graduation evening in May
- Leadership learning pathways within the region were established – AVCLP graduates can now be credited with Recognition of Prior Learning for further tertiary courses with Charles Sturt, Latrobe and Federation Universities



## Tailored Leadership Programs

- Design and delivery of regional Victoria's first leadership Program for the LGBTIQ+ community
- Monthly leadership skills workshops delivered
- Delivery of Governance training for DELWP Committee of Management members– a pilot project for the Hume region
- Delivery of leadership training for CFA members
- Programs designed and delivered for 14 new Program partners

## Organisational Development

- Change of name to *Alpine Valleys Community Leadership* to reflect the broader range of programs that the organisation is now delivering; over and above its Annual Program
- A move to larger office premises in February 2018 to accommodate the growth of the organisation
- First tender bid lodged for delivery of Community Engagement programs outside the Annual Program's region





# AVCL Board



**Linda Griffiths-Brown**  
Chair



**Kirsten Williams**  
Deputy Chair



**Anthony Griffiths**  
Treasurer



**Ty Caling**  
Res Oct 17



**Marian Dowling**



**Robyn Farley**



**Clare Kiely**



**Rosie Koop**



**Cristina Perra**



**Dr Tarek Rana**  
Res May 18



**Carolyn Sammon**

## Board meeting attendance

Name	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Linda Griffiths-Brown	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓
Kirsten Williams	X	✓	X	X	✓	✓		✓	✓	X	X	✓
Anthony Griffiths	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓
Ty Caling	✓	✓	✓	✓								
Marian Dowling				X	✓	X		✓	✓	✓	✓	✓
Robyn Farley	X	✓	X	✓	✓	✓		✓	✓	X	✓	X
Clare Kiely	✓	✓	✓	✓	✓	✓		X	✓	X	X	✓
Rosie Koop	✓	✓	✓	X	✓	✓		✓	✓	✓	✓	✓
Cristina Perra												✓
Tarek Rana				✓	✓	X		✓	X	X		
Carolyn Sammon	X	✓	✓	✓	✓	✓		✓	✓	✓	✓	X



No meeting



Not serving on the Board at this time

# AVCL Staff



**Kim Scanlon**  
Executive Officer



**Karlie Langdon**  
Annual Program Coordinator



**Kate Bell**  
Project Officer

## AVCL Patron's message



**John G Brown AO**

*Just as athletes gain a huge sense of satisfaction at achieving the goal of winning, so do leaders when they achieve their goal. Likewise, the more difficult or complex the task, the greater is the personal satisfaction.*

*The supporters and followers also share the pleasure of a successful project as do the wider community beneficiaries. So the leaders' vision brings a sense of well being to many.*

*In today's world of change there are numerous opportunities for leaders to grasp a challenge and to experience the satisfaction of helping society through the bumps. Unless someone takes the lead things tend to stay the same and the potential advantages are lost.*

*So, keep in mind the leaders' mantra, **"if it is to be it is up to me"** and on completion many will share the pleasure of **"a job well done"**.*



# Chair report

## *What a year for Alpine Valley Community Leadership!*



With our crop of 24 Alpine Valley Community Leadership Program graduates in 2018 our total number of AVCLP Alumni has grown to 391. Our most recent graduates have joined an incredible cohort of people who continue to do amazing things, both personally and professionally, and make a positive contribution to our community.

With funding secured from the Equality Branch of the Victorian Premier and Cabinet, AVCL was pleased to deliver a LGBTIQ+ Leadership Program in early 2018 in partnership with Gateway Health: the first of its kind in regional Victoria.

Governance training has been delivered to management committees and boards across the region. In partnership with a range of program partners, the AICD Governance Foundations for NFP Directors, Community Landcare and Agriculture Leadership Program Masterclass, Kyamba Foundation Family Business Leadership Forums (with AgBiz Assist) are just some of the workshops, conferences and events we have held to continue capacity building and leadership conversations in our communities.

Consistent with our Strategic Plan, the opportunities for our flagship Annual Program leading to further leadership development are being realised. In May the first class graduated from the Charles Stuart University Regional Leadership Program (with over half the class coming from the ranks of our AVCLP Alumni) and Latrobe and Federation Universities are now offering AVCLP graduates significant credits towards their MBA programs.

To our dedicated and hard working staff, volunteer Board and sub-committee members – I appreciate all that you do for this great organisation.

And last but by no means least, none of this could be achieved without all the supporters in our community, and beyond, who are committed to realising our vision of

*Vibrant and sustainable communities through local leadership.*

I say thank-you to each and every one of you. Together we are making a positive difference in our community.

*Linda Griffiths-Brown*

AVCL Chair 2017-2018





# Executive Officer Report



*It's been a great year for Alpine Valleys Community Leadership. There is a sense that we are moving to the "next level" in all that we do.*

From our name change to *Alpine Valleys Community Leadership* (that reflects that we now deliver more than just our Annual Program) to the delivery of new and innovative programs for new and long-term program partners, the Board and staff are pushing the organisation to reach new heights.

The Annual Program has again been successfully delivered By Program Coordinator Karlie Langdon, with one of the largest cohorts to have graduated from AVCLP being presented to over 200 regional leaders in May. Already this cohort are stepping up to join regional Boards and lead community groups across the region.

Through partnerships with our regional tertiary and adult education institutions we continue to develop regional learning pathways that support leadership development for all levels; from "grass roots" to highly accomplished and qualified leaders. Collectively this strategy will strengthen our region's communities and provide the incentive for our next generation of community leaders to stay, play, work and study within the region that they live.

This year the AVCL Board and staff explored a range of new ideas with the view to establishing structures and programs that will contribute to the organisation's long-term sustainability. The outcome of this was the design and delivery of some new programs for new program partners. The organisation is very proud to have delivered regional Victoria's first Community Leadership Program for members of the region's LGBTIQ+ community, and our reputation for the delivery of quality community Governance training was enhanced through our partnership with the Hume region of DELWP, delivering governance training to more than 130 DELWP Committee of Management members as a pilot project for the State.

Our regions small business leaders were catered for through a partnership with the Kyamba Foundation and AgBiz Assist that delivered three workshops across the region in leadership succession planning for family businesses.

We welcome approaches from community groups, government and business to design and deliver new tailored courses specific to each organisation's leadership development needs.

We look forward to continuing our relationships with our existing partners and to developing new partnerships so that together we can deliver new and innovative programs for this region, and beyond.

As Alpine Valleys Community Leadership moves into its 20th year of operation, the organisation is now embedded into the fabric of the North East Victoria and Border regions as a valued community asset. The growth of our organisation has only come about through hard work, commitment and a shared vision by AVCL's many supporting organisations and individuals.

My thanks are extended to my AVCL team partners Karlie and Kate for their hard work and dedication to the organisation, and to the AVCL Board for their continued support and vision.

The future of Alpine Valleys Community Leadership is looking bright.

*Kim Seanton*

Executive Officer

Alpine Valleys Community Leadership

# AVCLP Coordinator Report



*Historically AVCLP makes an impact on people in so many ways, and this year was no different.*

The 2018 AVCLP team travelled to all points of our prosperous region with their fellow participants, exploring current themes, issues and topics, all the while gaining a deeper understanding of their own values, their beliefs and the communities they call home.

This year we celebrated the graduation of 24 participants who collectively represented the expanse of North East Victoria; from Khancoban to Mt Beauty, Mansfield to Yarrawonga and everywhere in between. Not only geographically diverse, the group represented a vast range of industries including Dairy, Education, Media, Health, Agriculture, Small Business, Sport and Health.

A highlight of the year was our second ever study tour to Canberra and we were so grateful to our Member for Indi Cathy McGowan MP AO for hosting us at Parliament House and generously donating her time for the group to gain an understanding of all the 'ins and outs' of Federal politics. Our cohort met with staff, media and politicians; including the Prime Minister the Hon Malcom Turnbull MP. On a visit to Government House the group also had the opportunity to discuss community and rural leadership in a private meeting with His Excellency General the Honourable Sir Peter Cosgrove AK MC Governor General of Australia, which was an amazing experience.

The Annual Program schedule also included a study tour to Melbourne that included a Combined Program day hosted by VRCLP where the AVCLP cohort joined participants from the other nine Victorian Regional Community Leadership Programs for a day of learning and networking at the MCG.

Some new program themes for AVCLP this year included *Positive Ageing* and *Our Region Our Future*, which added a suite of new speakers and thought provoking learning.

Our skills days continue to develop participants with hands on, tangible skills that they can use in their communities, in their personal lives and in their work. There have been several participants who have gained promotions or new roles over the past ten months, who have challenged themselves to step up and who have pushed themselves out of their comfort zones with the belief they have the ability to effectively contribute to making their communities prosperous.

I congratulate the 2018 AVCLP graduates on every achievement during the program and wish them all the best with their future dreams, visions and journeys.

I look forward to providing ongoing support to the 2018 graduates, our current cohort, AVCLP Alumni and more participants in the future in our quest to create positive connected communities within our region and beyond.

*Karlie Langdon*

Program Coordinator

Alpine Valleys Community Leadership Program



# Annual Program participants 2017-18

Name	Home	Organisation
Judith Ahmat	Wodonga	Consultant
Natalie Ajay	Rutherglen	Executive Officer Winemakers of Rutherglen
Aida Baharestani	Wodonga	Engineer – Dams & Modelling North East Water
Tanille Bailey	Wangaratta	Team Leader – Veterinary Technicians GOTAFE
Maria Berry	Tangambalanga	Consumer Representative Self Employed
John Chanter	Albury	Journalist The Border Mail
Alice Colclough	Tallangatta South	Owner/Partner Mitta Park Partnership
Lisa Dekeling	Wangaratta	Teacher Chiltern Primary School
Libby Dowling	Yarrawonga	Secretary Dowling Brothers Yarrawonga
Sven Erikson	Mt Beauty	Recreation Officer Indigo Shire
Julia Fitz-Gerald	Mansfield	Branch Manager Mansfield and District Community Bank
Ashlee Fitzpatrick	Wangaratta	Youth Residential Care Worker Junction Support Services
Jane Gehrig	Milawa	Office Manager TSS Advisory
Kelly Harwood	Wangaratta	Economic Development Support Officer Rural City of Wangaratta
Heidi Hodge	Khancoban	Tourism and Customer Services Officer Towong Shire Council
Dave Jenson	Wodonga	Area Chief Ranger Kiewa Murray Parks Victoria
Kerryn Lee	Wangaratta	Diary Manager Office of Cathy McGowan AO MP
Kym Loechel	Wangaratta	Policy/Quality Coordinator– Community Nursing North East Health Wangaratta
Swathi Mahendran	Albury	Export Agent Self Employed
Celia Piesse	Wangaratta	Sports Project Coordinator The Centre
Dan Purcell	Mansfield	Recreation and Wellbeing Officer Mansfield Shire Council
Emma Williamson	Killawarra	Community Services Manager Lutheran Aged Care Albury
Nicola Winter	Bright	Teacher The Alpine School
Kim Woosnam	Yarrawonga	Nurse Unit Manager – Acute Benalla Health

# AVCLP: 2017-2018

Date: 2017	Event	Venue	Location
Friday/Saturday 21 & 22 July	Opening Retreat	Lake Hume Resort	Albury
Friday 4 August	Day 1 The Regional Economy	Brown Brothers Milawa	Milawa
Friday 18 August	Skills day 1	Ablett Pavilion Myrtleford	Myrtleford
Monday/Tuesday 4 & 5 September	Days 2 & 3 Melbourne study tour	Various locations in the CBD	Melbourne
Friday 22 September	Day 4 Community Development	Mansfield Shire Council Chambers	Mansfield
Friday 6 October	Skills day 2	Mudgegonga Hall	Mudgegonga
Friday 20 October	Day 5 Health and Well being	Upper Murray Health & Community Services	Corryong
Friday 3 November	Day 6 Community Resilience	Yackandandah Sports Park	Yackandandah
Friday 17 November	Day 7 Justice	Quercus Beechworth	Beechworth
Friday/Saturday 24 & 25 November	Mid-year retreat	YMCA Howman's Gap Alpine Centre	Falls Creek
Date: 2018	Event	Venue	Location
Friday 19 January	Skills Day 3	Wang Central offices	Wangaratta
Friday 2 February	Day 8 Tourism	Alpine Shire Council Chambers	Bright
Friday 16 February	Day 9 Our Region Our Future	Wodonga TAFE	Wodonga
Friday 2 March	Day 10 Positive Ageing	Benalla Community Health	Benalla
Sunday/Monday/ Tuesday/ Wednesday 25/26/27/28 March	Days 11/12/13/14 Canberra visit	Various locations in Canberra	Canberra
Friday 13 April	Day 15 Agriculture	Rutherglen Research Centre	Winton
Friday 27 April	Day 16 Environmental Sustainability	Winton Wetlands	Rutherglen
Friday/Saturday 11 & 12 May	Final Retreat	Lindenwarrah at Milawa	Milawa
Thursday 24 May	Graduation	Gateway Quality Hotel	Wangaratta



# AVCLP Alumni

## Alumni Scholarship Fund

The 2015-16 AVCLP cohort established the AVCLP Alumni 'Pay It Forward' Scholarship fund. It was created in the spirit of giving back to the community through the provision of a scholarship for an aspiring leader in the following year's Alpine Valleys Community Leadership Program.

Now, our current participants join with our AVCLP Alumni to create fundraising opportunities, and with the addition of generous donations received by community members, the fund has been able to support two participants to complete the Alpine Valleys Community Leadership Program so far.

This year the AVCLP Alumni and participants have conducted a Bunnings BBQ and have worked together to plan other future fundraising opportunities.

## Alumni statistics

15

average number of monthly volunteer hours of our alumni \*

\$

\$2.83 million: annual value of our Alumni volunteer efforts in the region \*

3,500

Number of alumni across all Victorian Regional Community Leadership Programs

391

Number of AVCLP Alumni

9

Local Government Areas that AVCLP serves

\* 2017 VRCLP State survey

## Alumni Engagement Committee

In 2017 the Alumni Engagement Committee was established with a vision to develop a well-connected and vibrant AVCLP Alumni.

Consisting of AVCLP Alumni that represent different AVCLP programs over the years, the group plans and implements a range of initiatives for networking, leadership development, and personal and professional growth.

The group launched with a Sunday lunch at the Ploughman's Inn, Tarrawingee that attracted 35 graduates from across the years. The event provided graduates and their families the opportunity to meet and network with other alumni.

A leadership luncheon was held at the Gateway Quality Hotel Wangaratta, featuring former Victorian Chief Commissioner of Police, Christine Nixon. Sixty people attended this luncheon and were treated to Ms Nixon's thoughts on leadership, and particularly women leading.

The Committee has established a closed Facebook group for AVCLP Alumni, that serves as a mechanism to share leadership resources and ideas and to celebrate stories of achievement.

In 2018 the Alumni Scholarship Fund and the Alumni Engagement Subcommittee merged to continue their mission of offering AVCLP Alumni a range of networking events and professional learning opportunities.



# Regional Leadership Development

## Short Courses and Tailored programs

AVCL continues to build regional leadership capacity through the delivery of a range of leadership short courses and skills workshops, delivered in locations across the region. These tailored leadership programs and skills workshops are designed to address specific leadership needs in our region and AVCL acknowledges the support of our many project partners in the delivery of these initiatives.



## Governance for NFP Board Directors

In partnership with the Australian Institute of Company Directors, AVCL delivered another of the popular Governance Foundations for Not for Profit Board Directors, this time out of Benalla. The three module program examined:

- Duties and responsibilities of the Not for Profit Board Director
- Strategy and Risk Management
- Financial Management

Following on from a course designed for Health Board members from last year, it was pleasing to see so many rural health service Board members represented again in this training.

The Governance Foundations for NFP Directors training package continues to make a significant impact in improving the governance capacity of many of our regional Boards, and it has now become embedded in AVCL's suite of programs that it delivers annually.

## Community Landcare and Agriculture Leadership Program: Alumni Masterclass

For the past three years Alpine Valleys Community Leadership has worked with partners Northeast Catchment Management Authority, Goulburn Broken Catchment Management Authority and Goulburn Murray Community Leadership to deliver a Leadership Program for people working in the Natural Resource Management and Agriculture sectors.

This year graduates of the initial programs were invited to a two-day Masterclass in Beechworth and 24 people accepted the invitation.

High profile guest speakers including Cathy McGowan MP AO, Judy Brewer AO and Professor Tim Reeves reflected on their leadership journeys, whilst facilitators Chris Mirams and Gary Saliba encouraged each participant to reflect on their achievements since graduating from the program.

The highlight of the Masterclass was a presentation and workshop on Design-Led thinking by visiting Professor Hamish Gow from Massey University, New Zealand. Participants left inspired and motivated to facilitate positive change within the Agriculture and Natural Resource Management sectors.



# Regional Leadership Development

## LGBTIQ+ Community Leadership Program

Alpine Valleys Community Leadership in partnership with Gateway Health, Way Out Wodonga, and Hume Phoenix were delighted to deliver regional Victoria's first ever Community Leadership Program for our LGBTIQ+ communities members.

The program was delivered over two residential weekends in February and March 2018. The twenty-three participants were drawn from across North East Victoria and the Border and ranged in age from 16 to 60.

Delivered soon after the culmination of Australia's marriage equality debate, the program reenergized the participants in their advocacy for equality for community members from this region's LGBTIQ+ communities. The program also developed the framework for a connected network of leaders and enhanced each participants' personal leadership and resilience skills set.

Feedback about the program from participants was outstanding and included comments such as:

*Amazing, enlightening, full on, incredible.*

*Such an amazing experience. The content was amazing, and all the presenters brought so much knowledge and passion.*

*I got so much information, new connections, and resources out of the four days. I highly recommend that this course is repeated in the future.*



## Governance training for DELWP Committees of Management

Developed as a pilot program for Victoria, and in consultation with staff from the Department of Environment Land Water and Planning, Alpine Valleys Community Leadership designed and delivered a two-stage Governance program for Hume region Committees of Management of DELWP facilities.

The first stage involved governance training for Committee of Management members from a range of small hall committees, recreation reserves and public buildings. Participants examined topics such as:

- The role of DELWP Committees of Management
- Legal structures of Committees of Management
- The elements of good governance
- Attracting and retaining volunteer Committee members
- Successful grant writing

The second stage included the delivery of the Australian Institute of Company Directors *Governance Foundations for Not for Profit Directors* training, augmented to contain case studies and legal advice in line with DELWP policies and procedures.

The training was delivered at a range of venues from Seymour through to Wodonga, with more than 130 community members participating.



# Regional Leadership Development

## AVCL Leadership Skills workshop series

Drawing on its extensive bank of facilitators and program supporters, Alpine Valleys Community Leadership has provided leadership skills training each month that is “a little bit different”. The topics have been broad ranging, and have included topics such as:

- Personal branding
- Public speaking
- Grant writing
- Community Advocacy
- Coaching and Mentoring
- Reading Board Financial papers (repeated twice due to popular demand)

These workshops have provided the opportunity for small groups of people drawn from the Alumni of AVCLP and our short courses, along with community groups that are connected to Alpine Valleys Community Leadership, to continue to refine their skills. It also enables people to access affordable training providing the capacity to learn within their own region.

## Family Business Forums

With funding support from the Kyamba Foundation and in partnership with AgBiz Assist, three workshops were delivered across the region to provide advice for family business members who were either transitioning out of the leadership of a family business or moving into the leadership of the business. The first workshop focused on the agriculture sector whilst the following two workshops were more general in nature.

More than 100 community members attended the workshops. Subject experts shared their insights into succession planning and the facilitated discussions that followed provided ample opportunity for people to connect, learn and debate the issues of taking the leadership of a business from one generation to the next.

## Regional Leadership Learning Pathways

It is important for regional Victoria that we develop regionally relevant training so that emerging leaders can work and learn within their own region without having to bear the added financial cost of travelling to and from Melbourne for study.

In partnership with Charles Sturt University's Wangaratta Regional Study Centre, graduates of AVCLP are now credited with Recognition of Prior Learning when enrolling in CSU's new Regional Leadership Program. The curriculum of this program has been crafted in consultation with AVCL, so that the new course provides an extension to AVCLP. It also provides a gateway into further tertiary studies that may take a student eventually to PHD level studies. The first cohort of participants graduated from this course in 2018 and the AVCLP Alumni that were part of this course were recognised at the AVCLP Graduation evening.

Latrobe University has also mapped the competencies achieved by participants in the Alpine Valleys Community Leadership Program and is now offering Recognition of Prior Learning credits into their Masters of Business Administration (MBA) course, as is Federation University.

Alpine Valleys Community Leadership is proud to be working collaboratively with our regional tertiary education institutions to develop a range of further study options for graduates. By doing so, we are increasing the number of educated leaders in our region and encouraging graduates of our Annual Program to continue to live, work and learn locally.





# Financial report: 2017-2018

## Annual Report

ALPINE VALLEYS COMMUNITY LEADERSHIP INC

ABN 92898017210

For the year ended 30 June 2018

Prepared by Vivid Accountants & Advisers

## Contents

3	Income and Expenditure Statement
5	Assets and Liabilities Statement
7	Depreciation Schedule
8	Notes to the Financial Statements
12	Movements in Equity
13	Statement of Cash Flows - Direct Method
14	True and Fair Position
15	Auditor's Report
17	Certificate By Members of the Committee

# Income and Expenditure Statement

## Alpine Valleys Community Leadership Inc For the year ended 30 June 2018

	2018	2017
<b>Income</b>		
<b>Grants</b>		
RDV Grant Income	178,500	178,500
CLALP Grants	-	42,459
Project Income	142,226	-
<b>Total Grants</b>	<b>320,726</b>	<b>220,959</b>
<b>Fee for Service Income</b>		
CLALP Participant Fees	-	4,200
Graduation (guest tickets)	10,705	8,384
Masterclass 1A, AICD	-	27,483
Masterclass 1B, AICD	-	27,791
Melton CLP Income	-	18,905
NE CLP Income	-	1,500
Project Management Fees	25,568	5,246
Skills Workshop Income	-	5,425
Workshops - FFS Income	1,997	-
<b>Total Fee for Service Income</b>	<b>38,269</b>	<b>98,934</b>
<b>Annual Program</b>		
Full Participant Fee	14,864	-
Full Workplace Payment	39,636	9,000
Part Participant Fee	5,518	12,418
Part Workplace Fee	13,436	41,591
Part Workplace Fee Other	-	3,364
<b>Total Annual Program</b>	<b>73,455</b>	<b>66,373</b>
<b>Donations</b>		
Alumni Events Income	2,617	-
Graduation Sponsorship	-	2,685
Scholarships	46,134	24,745
Sponsorship	-	2,000
<b>Total Donations</b>	<b>48,751</b>	<b>29,430</b>
<b>Total Income</b>	<b>481,200</b>	<b>415,696</b>
<b>Gross Surplus</b>	<b>481,200</b>	<b>415,696</b>
<b>Other Income</b>		
Interest Income	1,975	2,010
<b>Total Other Income</b>	<b>1,975</b>	<b>2,010</b>
<b>Expenditure</b>		
Accounting	-	1,975
AGM	885	452

Income and Expenditure Statement

	2018	2017
Alumni Events Exp	2,006	-
Alumni Scholarship Fund Exp	-	(239)
AP Expenses	155,610	143,383
Bank Charges	37	125
Board Meeting Expenses	1,117	1,282
Bookkeeping	10,854	8,799
CLALP Expenses	-	46,833
Community Forum [66720]	-	9
Core Marketing Consultant	5,843	6,080
EA Expenses	11,545	-
Enewsletter	2,400	4,800
EO Expenses	87,898	83,697
Insurances	4,901	5,423
IT Support	2,131	1,247
Legal Expenses	416	4,283
Marketing	5,610	1,781
Master Class 1A, AICD	-	27,483
Master Class 1B, AICD	-	18,333
Melton Expenses	-	18,824
Office Consumables	649	827
Office Equipment	9,749	365
Printing	1,995	1,648
Professional Development	19,134	4,489
Project Expenses	144,014	-
Recruitment - Staff	1,125	7,125
Rent & Power	18,264	16,974
SD Expenses	-	2,284
Stakeholder Meetings	864	416
Subscriptions	964	418
Telephone	3,651	3,725
VRCLP Expenses	2,107	-
Website	3,715	631
Workshop Expenses	407	-
Depreciation	1,727	-
<b>Total Expenditure</b>	<b>499,616</b>	<b>413,472</b>
<b>Current Year Surplus/ (Deficit) Before Income Tax Adjustments</b>	<b>(16,440)</b>	<b>4,234</b>
<b>Current Year Surplus/(Deficit) Before Income Tax</b>	<b>(16,440)</b>	<b>4,234</b>
<b>Net Current Year Surplus After Income Tax</b>	<b>(16,440)</b>	<b>4,234</b>



# Assets and Liabilities Statement

## ALPINE VALLEYS COMMUNITY LEADERSHIP INC

As at 30 June 2018

	NOTES	30 JUN 2018	30 JUN 2017
<b>Assets</b>			
<b>Current Assets</b>			
<b>Cash and Cash Equivalents</b>			
<b>Bank Accounts</b>			
1201 - new Core Acct		47,022	70,170
1202 - new Projects Acct		12,292	853
1203 - new Core CC		5,641	7,550
<b>Total Bank Accounts</b>		<b>64,954</b>	<b>78,573</b>
<b>Term Deposits</b>			
NE Agcare TD - BB		40,842	40,426
Quarantined Term Deposit		22,517	26,904
RDV 2016 TD - \$40K		41,889	40,926
<b>Total Term Deposits</b>		<b>105,248</b>	<b>108,256</b>
<b>Total Cash and Cash Equivalents</b>		<b>170,202</b>	<b>186,829</b>
<b>Trade and Other Receivables</b>			
Accounts Receivable		22,250	28,653
<b>Total Trade and Other Receivables</b>		<b>22,250</b>	<b>28,653</b>
GST Receivable		2,197	1,250
<b>Total Current Assets</b>		<b>194,649</b>	<b>216,732</b>
<b>Non-Current Assets</b>			
Plant and Equipment and Vehicles	4	6,199	7,926
Intangibles	5	278	278
<b>Total Non-Current Assets</b>		<b>6,477</b>	<b>8,204</b>
<b>Total Assets</b>		<b>201,126</b>	<b>224,936</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and Other Payables	6	11,394	9,992
Deferred Income	7	38,298	50,296
Provisions	8	33,182	29,955
<b>Total Current Liabilities</b>		<b>82,874</b>	<b>90,243</b>
<b>Total Liabilities</b>		<b>82,874</b>	<b>90,243</b>
<b>Net Assets</b>		<b>118,252</b>	<b>134,693</b>
<b>Member's Funds</b>			
<b>Capital Reserve</b>			
Current Year Earnings		(16,440)	4,234

Assets and Liabilities Statement

	NOTES	30 JUN 2018	30 JUN 2017
Retained Earnings (38001)		134,693	130,459
<b>Total Capital Reserve</b>		<b>118,252</b>	<b>134,693</b>
<b>Total Member's Funds</b>		<b>118,252</b>	<b>134,693</b>

## Depreciation Schedule

### ALPINE VALLEYS COMMUNITY LEADERSHIP INC

For the year ended 30 June 2018

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
<b>Office Equipment at Cost</b>						
Office Equipment @ Cost	7,114	-	7,114	-	1,423	5,692
<b>Total Office Equipment at Cost</b>	<b>7,114</b>	<b>-</b>	<b>7,114</b>	<b>-</b>	<b>1,423</b>	<b>5,692</b>
<b>Plant - Low Value Pool</b>						
Plant - Low Value Pool	812	-	812	-	304	507
<b>Total Plant - Low Value Pool</b>	<b>812</b>	<b>-</b>	<b>812</b>	<b>-</b>	<b>304</b>	<b>507</b>
<b>Total</b>	<b>7,926</b>	<b>-</b>	<b>7,926</b>	<b>-</b>	<b>1,727</b>	<b>6,199</b>

# Notes to the Financial Statements

## ALPINE VALLEYS COMMUNITY LEADERSHIP PROGRAM For the year ended 30 June 2018

### 1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act Victoria. The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

#### Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

#### Impairment of Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

#### Employee Provisions

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

#### Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.



## Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

## Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

## Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

## Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

## Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

## Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	2018	2017
<b>2. Cash on Hand</b>		
1201 - new Core Acct	47,022	70,170
1202 - new Projects Acct	12,292	853
1203 - new Core CC	5,641	7,550
<b>Total Cash on Hand</b>	<b>64,954</b>	<b>78,573</b>
	2018	2017

## 3. Trade and Other Receivables

<b>Trade Receivables</b>		
Accounts Receivable	22,250	28,653
<b>Total Trade Receivables</b>	<b>22,250</b>	<b>28,653</b>
<b>Total Trade and Other Receivables</b>	<b>22,250</b>	<b>28,653</b>
	2018	2017

## 4. Plant and Equipment, Motor Vehicles

<b>Plant and Equipment</b>		
Plant and Equipment at Cost	7,622	7,926
Accumulated Depreciation of Plant and Equipment	(1,423)	-
<b>Total Plant and Equipment</b>	<b>6,199</b>	<b>7,926</b>
<b>Total Plant and Equipment, Motor Vehicles</b>	<b>6,199</b>	<b>7,926</b>
	2018	2017

## 5. Intangibles

<b>Other Intangibles</b>		
Formation Expenses	278	278
<b>Total Other Intangibles</b>	<b>278</b>	<b>278</b>
<b>Total Intangibles</b>	<b>278</b>	<b>278</b>
	2018	2017

## 6. Trade and Other Payables

<b>Trade Payables</b>		
Accounts Payable	1,072	-
<b>Total Trade Payables</b>	<b>1,072</b>	<b>-</b>

**Other Payables**

PAYG Withholdings Payable	10,322	9,992
<b>Total Other Payables</b>	<b>10,322</b>	<b>9,992</b>
<b>Total Trade and Other Payables</b>	<b>11,394</b>	<b>9,992</b>
	<b>2018</b>	<b>2017</b>

**7. Deferred Income****Other Deferred Income**

AAVAF Funds in Advance	10,615	15,285
AICD Training in Adv 2017-18	3,147	3,147
Alumni Funds in Advance	4,847	3,291
Denis Trick S'ship 2017-18	-	3,000
Into Our Hands for 2016-17	-	5,000
Lindenwarrah advance payment	(1,793)	-
NE Agcare Interest	1,307	891
Ovens Valley CFA Income in Adv	-	3,605
Pre-Paid Core Program Income	5,273	4,459
Telstra Funds in Advance	3,000	-
UMDB Funds in Advance	11,902	11,618
<b>Total Other Deferred Income</b>	<b>38,298</b>	<b>50,296</b>
<b>Total Deferred Income</b>	<b>38,298</b>	<b>50,296</b>
	<b>2018</b>	<b>2017</b>

**8. Provisions**

Employee Leave Accrual Payable	31,837	28,837
Superannuation Payable	1,344	1,118
<b>Total Provisions</b>	<b>33,182</b>	<b>29,955</b>

## Movements in Equity

### ALPINE VALLEYS COMMUNITY LEADERSHIP INC

For the year ended 30 June 2018

	2018
<b>Equity</b>	
Opening Balance	134,693
<b>Increases</b>	
Profit for the Period	(16,440)
<b>Total Increases</b>	<b>(16,440)</b>
<b>Total Equity</b>	<b>118,252</b>

## Statement of Cash Flows - Direct Method

### ALPINE VALLEYS COMMUNITY LEADERSHIP INC

For the year ended 30 June 2018

2018

#### Operating Activities

Receipts From Grants	196,350
Interest Received	1,975
Cash Receipts From Other Operating Activities	307,726
Cash Payments From Other Operating Activities	(522,677)
<b>Net Cash Flows from Operating Activities</b>	<b>(16,627)</b>

#### Investing Activities

Proceeds From Sale of Investments	85,359
Payment for Investments	(82,351)
<b>Net Cash Flows from Investing Activities</b>	<b>3,008</b>

#### Net Cash Flows

(13,619)

#### Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	78,573
Cash and cash equivalents at end of period	64,954
<b>Net change in cash for period</b>	<b>(13,619)</b>



## True and Fair Position

ALPINE VALLEYS COMMUNITY LEADERSHIP INC

For the year ended 30 June 2018

Annual Statements Give True and Fair View of Financial Position and Performance of the Association

We, *ANTHONY GRIFFITHS - AVCL TREASURER.*

, and *CLARE KIELY - Board Director*

being members of the committee of ALPINE VALLEYS COMMUNITY LEADERSHIP PROGRAM, certify that –

The statements attached to this certificate give a true and fair view of the financial position and performance of ALPINE VALLEYS COMMUNITY LEADERSHIP PROGRAM during and at the end of the financial year of the association ending on 30 June 2018.

Signed:

Dated: *17/10/18.*

Signed:

Dated: *17/10/18*

# Auditor's Report

## ALPINE VALLEYS COMMUNITY LEADERSHIP INC For the year ended 30 June 2018

### Independent Auditors Report to the members of the Association

We have audited the accompanying financial report, being a special purpose financial report, of ALPINE VALLEYS COMMUNITY LEADERSHIP PROGRAM (the association, which comprises the committee's report, the assets and liabilities statement as at 30 June 2018, the income and expenditure statement for the year then ended, cash flow statement, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

### Committee's Responsibility for the Financial Report

The committee of ALPINE VALLEYS COMMUNITY LEADERSHIP PROGRAM is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Victoria and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial report presents fairly, in all material respects (or gives a true and fair view –refer to the applicable state/territory Act, the financial position of ALPINE VALLEYS COMMUNITY LEADERSHIP PROGRAM as at 30 June 2018 and (of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Victoria.

### Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist ALPINE VALLEYS COMMUNITY LEADERSHIP PROGRAM to meet the requirements of the Victoria. As a result, the financial report may not be suitable for another purpose.

Auditor's Report



Auditor's signature: Bradley Tyrell NTAA #34729

Auditor's address: PO Box 1024 ALBURY NSW 2640

Dated: 10/10/2018

# AVCL Beliefs

## Alpine Valleys Community Leadership beliefs:

- We believe strong communities can change people's lives, enabling people to make positive changes for themselves, their communities, and our region
- We believe in the strength that resides in community
- We believe that if people are empowered they can shape their own future and make a difference in our communities
- We believe that solutions to community problems lie within communities





# Inspiring tomorrow's leaders today

