



Alpine Valleys
Community Leadership Program

Application Form

2018-2019 Program

www.avclp.org.au

inspiring tomorrow's leaders **today**

Confidential Application

The Alpine Valleys Community Leadership Program has been providing leadership development opportunities for North East and Border communities since 1998, and there are currently over 392 graduates of the Annual Program. Thank you for expressing an interest in our 2018-2019 Program.

Application Process

- **Applications close at 5.00pm on Tuesday 22nd of June 2018**
- Applications will be reviewed by a panel and short listed applicants will be required to attend an interview
- Interviews will take place from mid-June to early July 2018
- All applicants will be notified of the outcome by Friday day the 29th June 2018
- Successful applicants will be required to attend the compulsory Opening Retreat for the 2018-2019 Program, scheduled for Friday July 27th and Saturday July 28th 2018.

Instructions and Advice for Applicants *-Please read carefully-*

1. The selection panel uses the criteria detailed in this application. Please read, and answer these questions carefully.
2. Complete each section in full.
3. Type or print all answers clearly.
4. Limit answers to available space.
5. One letter of recommendation will be accepted. No other attachments will be considered.
6. **Where applicable, applications must be signed by both the Applicant and their sponsor.**
7. Applicants must have full support of the organisation they represent. Individuals may nominate themselves.
8. All nominations are subject to confidential evaluation.
9. **Attendance at the Opening, Mid-Year, Closing Retreats and Graduation is mandatory. Participants must meet the minimum attendance requirement of 80% to graduate from the Program.**
10. For each Program intake a diverse mix of gender, location, private/public, and profit/non-profit sector participants are sought. The Program is committed to selecting candidates that represent communities from across the entire region.
11. Given the time commitments required to complete AVCLP, and to be fair to the individual, their employer and their families, it is unlikely that the panel will select an applicant who is also enrolled in other tertiary studies.
12. Offers in the program will be made by early July. Program fees are to be paid before the second program day unless other arrangements are made at interview.

NOTE: AVCLP is a highly regarded program and places are highly sought after. Some suitable candidates may not be chosen for this year's Alpine Valleys Community Leadership Program because of the size restrictions of each year's group and the need for diversity in group composition. However, individuals not selected are strongly encouraged to reapply in subsequent years.

For questions regarding the application process, please contact the Program Coordinator, Karlie Langdon, on 0437 827 548, or via email leaders@avclp.org.au

Personal Information

Name:	<input type="text"/>	Preferred Name:	<input type="text"/>	
Date of Birth:	<input type="text"/>	Male/Female/Other:	<input type="text"/>	
Home address:	<input type="text"/>	Phone (Home):	<input type="text"/>	
<input type="text"/>	Post Code	<input type="text"/>	Phone (Work):	<input type="text"/>
Mailing Address:	<input type="text"/>	Mobile:	<input type="text"/>	
<input type="text"/>	Post Code:	<input type="text"/>	Email:	<input type="text"/>
Local Government Area where you live:	<input type="text"/>			
Spoken Language (<i>First language</i>)	<input type="text"/>	(<i>Any other languages</i>)	<input type="text"/>	
Personal Hobbies / Interests:	<input type="text"/>			

Employer

Employer:	<input type="text"/>		
Manager's name: (<i>if applicable</i>)	<input type="text"/>		
Business Address:	<input type="text"/>		
Phone:	<input type="text"/>	Email:	<input type="text"/>
Applicant title/responsibility:	<input type="text"/>		
Years of Employment with current employer:	<input type="text"/>		
Local Government Area/s where you work:	<input type="text"/>		

Employment/Experience (*within last ten years- list most recent employment first*)

Employer	Title/responsibility	Years of Employment
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<input type="text"/>		
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Education

List all secondary and tertiary education experience, beginning with your most recent qualifications

Institution	Location	Years attended	Qualification	Major Studies
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Indicate any relevant professional development or leadership courses including units you have recently completed via employment, study and/or volunteer work.

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Have you been awarded any special awards/ honours or prizes? *(Education, community or work related)*

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Will you be enrolled in a formal course of study over the next 12 months? Yes No

If yes, please provide details below

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Community Activities and Organisations

Please list in order of importance to you, up to five community, civic, professional, religious, social, sports or other organisations of which you are, or have been a member:

Organisation	Dates of Membership	Position held	Hours of involvement per week

What do you consider to be your most significant community contribution to date?

What skills and knowledge would you personally like to develop in order to make a greater contribution to your community?

If you have previously not had the time to become actively involved, what conditions have now changed that allows you to seek involvement in the community in a leadership capacity?

What kinds of volunteer/community activities would you like to pursue in the future?

Describe yourself in 5 words:

Community Involvement

From your perspective, what do you feel are the three most significant challenges facing the Alpine Valleys region today?

Name three most exciting opportunities available to the Alpine Valleys region.

What is your vision for the Alpine Valleys region for the year 2020? What part would you have liked to have played in the achievement of that vision?

References

Please list two people, other than your CEO/sponsor who are knowledgeable about your leadership performance and potential.

Name:

Title:

Organisation:

Phone:

Email:

Relationship to applicant:

Name:

Title:

Organisation:

Phone:

Email:

Relationship to applicant:

Have you applied to AVCLP previously? (please circle) Y or N Year_____

Sponsor Information

The 2018-2019 AVCLP course fee is \$5,800 including GST. It is expected that participants will pay a personal fee of \$800 inc. GST in addition to a workplace contribution or scholarship for the balance ie: \$5,000 inc. GST

A *limited* number of scholarships may be available annually for candidates that do not have access to a sponsoring organisation. Please contact the Program Coordinator at the time of application to discuss your needs.

Please note: Our payment terms are 30 days from invoicing, unless arrangements with the Program Coordinator are made. Course refunds will not be available once the participant has completed the first program day after the Opening Retreat.

Please indicate your sponsorship arrangements:

- I have a sponsor who will pay the full program fee of \$5,800 inc. GST
- I understand that I will make a personal contribution of \$800 and...
- I have a sponsor who has agreed to fully fund the remaining program cost \$5,000
- I will sponsor myself on the program (\$5,800 inc GST)
- I have a sponsor who has agreed to partially fund me. This amount is

- I need to discuss my financial ability to participate (*In this case please contact AVCLP asap*)

Sponsoring Organisation (or name if an individual):

Name Contact:

Phone:

Mobile:

Business Address:

Email:

Amount of Sponsorship:

Conditions of Sponsorship (if any):

Sponsor ABN:

I, (Sponsor name) agree on behalf of

(Sponsoring Organisation) to sponsor (Name)

the amount of

Signed

Employer Commitment

My employer has given their full support to my participation in the Leaders Forum program.

They are fully aware of the time commitment and organisational financial commitment of \$3850 + GST associated with this program.

- Employer's name *

- Employer's title *

-
- Organisation *
-
- I agree and understand *
- Date *
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Commitment

Acceptance into the Alpine Valleys Community Leadership Program is sought after, and competitive. We are only able to accept applicants who have considered the time commitment necessary for the successful completion of the Program, and are willing to commit this time.

Attendance: To graduate from the Alpine Valleys Community Leadership Program, attendance at a minimum of **80%** of the Program days is required.

This involves:

- Attendance at 14 Program days spread across the region (weekdays)
- Attendance at three overnight retreats, that are scheduled for Fridays and Saturdays
- Attendance at a three day study tour in Melbourne (weekdays)
- Attendance at the AVCLP Graduation ceremony (week night)

What percentage of Program days do you believe you will be able to attend? *(please tick)*

- 100% 90-100% 80-90%

Insert "I agree and understand tick box

Applicant Agreement *(please tick)*

- I understand the goals and time commitment of the Program.
- If selected I will organise my work and personal commitments to devote the required time to the Program
- I understand that I am committing myself to increased community involvement in the community upon graduation

Insert "I agree and understand tick box

Submitting your Application

Before submitting your application, please check that you have:

- Filled in all information sections
- Completed the Sponsors Information
- Completed the CEO or senior manager Employer's Declaration *(if applicable)*